

John V. Leigh School

District Eighty

Mrs. Michele Guzik, Principal

8151 W. Lawrence Ave.
Norridge, Illinois 60706
708 456-8848

As the principal of Leigh School, my highest priority is student safety.

That said, I made a decision at 2:00pm on Wednesday, September 12th to place Leigh School on a hard lockdown. This was a difficult decision to make; however, I will always make the decision to put each and every child's safety first.

During a hard lockdown students and staff follow a protocol, which we created in cooperation with the Norridge Police Department. There are *many* reasons for placing a building on lockdown, such as: a threat to the school/students, a reported intruder, or an internal/external student safety issue.

I understand this is a difficult situation. However, due to *The Family Educational Rights and Privacy Act* (FERPA) and the Illinois Students Records Act the district cannot disclose any additional information. The Norridge Police Department came to the school as a precautionary and protocol measure only.

Again, as the principal of the school, I can assure you the students were safe at all times.

On Thursday, September 13th I will personally speak to each classroom and reassure the students of their safety. We will have our psychologists available to speak with any staff member or students who may feel unsettled as a result of the lockdown.

Please contact me if you or your child are in need of support at the following Leigh School phone number 708-456-8848.

Respectfully,

Mrs. Michele Guzik
Leigh School
Principal